Alumni Committee

# This Committee is established to keep the alumni (members who are retired or former NIH employees) informed of any activities that the BIG NIH Chapter sponsors, for example, fund raising events, award ceremonies, scholarship events, and installation ceremonies. The Chairperson shall:

* + - 1. Ensure that the alumni receive the minutes of the General Meetings on a monthly basis.
			2. Maintain a roster of all alumni. The Chairperson will also, to the best of his/her ability, update the roster periodically, asking current members to report any retirees or transferees.
			3. Work with other BIG NIH Chapter Committees to organize programs and networking opportunities (e.g., the annual holiday event) to keep alumni actively involved in BIG NIH Chapter activities. In particular, the Chairperson will solicit support from alumni members to attend rallies and press conferences as needed.